

ANNEX I

List of supporting documents to be submitted by applicants in Kuwait for short-stay visas

1. General requirements irrespective of the purpose of travel

- Copy of flight ticket or flight reservation including return flight.
- Verifiable evidence of sufficient means of subsistence during the intended stay, such as bank statements for the last three months, including the current balance, or a salary statement, or credit card copy and credit card statement.
- For minors (less than 18 years old) travelling alone or with one parent only or with the legal custodian:
 - (a) original authorisation signed by the parents/legal guardian
 - (b) copy of passport(s) of the parent(s) or legal custodian and copy of birth certificate of the minor
- For non-Kuwaiti nationals:
 - (a) Kuwait Civil ID card valid for three months beyond the intended date of departure from the territory of the Member States and 1 copy thereof.
 - (b) registration document of the employer company at the Ministry of Manpower with authorized signatories.
 - (c) bank statements for the past six months or other verifiable evidence of sufficient means of subsistence during intended stay.
 - (d) original letter from sponsor in Kuwait, stating employment status, position, length of contract and salary, stamped by the Chamber of Commerce.
 - (e) for self-employed persons: valid original trade licence and 1 copy thereof with translation

2. Documents to be submitted by applicants depending on the purpose of travel

a. Tourism or private visits

- (a) For tourism: Either 1) Proof of accommodation during the whole intended stay: hotel reservation, copy of a rental contract, or proof of self-used property in the name of the applicant, or 2) travel program: documents providing clear evidences about the applicant's travel program (hotel bookings, transportation bookings, itinerary, etc.).

- (b) For private visits: Original invitation letter signed by the host covering the intended stay or proof of private accommodation using the form as per national legislation of the country of destination, if applicable.

b. Business travel

Invitation letter from a company or an authority to attend a meeting, conference or event or other documents which show the existence of trade relations or relations for work purposes (e.g. confirmed registrations for trade fairs or congresses), including a proof of accommodation during the intended stay.

c. Medical treatment

- (a) A document issued by the medical institution in the Schengen Member State confirming that the applicant will receive medical care in that institution.
- (b) Pre-payment or other proof of sufficient financial means to cover the medical treatment and related expenses, such as insurance coverage or guarantee of payment by the State of Kuwait.

d. Short-term study or training

Certificate of enrolment at an educational establishment in the Schengen Member State for the purposes of attending vocational or theoretical courses within the framework of basic and further training or student cards or certificates of the courses to be attended.

e. Diplomatic or official government missions

- (a) Verbal Note from the Ministry of Foreign Affairs of the State of Kuwait.
- (b) For Non-Kuwaiti Nationals: Verbal Note from their Ministry of Foreign Affairs or Diplomatic Mission in the State of Kuwait stating:
 - i. The purpose of the journey;
 - ii. Passport details of the applicants;
 - iii. The declaration of cost assumption for all travellers from the Ministry.

f. Airport Transit Visa

- (a) Valid visa for the country of next or final destination.
- (b) Proof of the intention of carrying out the onward journey: copy of onward ticket or reservation.